

Norfolk Electoral Board

Minutes of the August 20, 2020 Meeting

Present

H. Michael Ziegenfuss (Chair), Atoy Carrington (Vice-Chair), Michael Khandelwal (Secretary), Stephanie Iles (Director of Elections & General Registrar)

The Norfolk Electoral Board was called to order at 10:06 a.m. by Mr. Ziegenfuss in the 6th floor conference room in Norfolk's City Hall.

Approval of Minutes from the July 30, 2020 Electoral Board Meeting

Ms. Carrington moved to approve the minutes from the July 30, 2020 Electoral Board Meeting. Mr. Khandelwal seconded the motion. The Board unanimously approved the minutes from the meeting.

Discussion of November 3, 2020 General Election

The Board expressed grave concerns on having not received guidance from ELECT on all proposed changes to Elections processes.

The Board discussed early voting, satellites, and the Norfolk City Council's needing to pass an ordinance to allow for satellite voting centers.

The Board discussed Officer of Election recruitment.

Closed Session: Elections Security Review

At 1:13 p.m., it was moved by Mr. Khandelwal and seconded by Ms. Carrington to go into closed session pursuant to the Code of Virginia for discussion of Elections Security. The motion was approved by unanimous voice vote of the Board.

Upon a motion made by Mr. Khandelwal, seconded by Ms. Carrington, and passed by unanimous vote of the Norfolk Electoral Board, the Electoral Board reconvened in open session.

Further, Mr. Khandelwal moved to adopt the following certification:

"We certify that the Norfolk Electoral Board convened a closed meeting on August 20, 2020, pursuant to an affirmative vote in accordance with the provisions of the Virginia Freedom of Information Act and that Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

The Norfolk Electoral Board further certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the board in the

closed meeting.”

Ms. Carrington seconded the adoption of the certification, and the Board unanimously voted to approve the certification.

Such other business as may come before the Electoral Board:

Mr. Ziegenfuss informed the board that the bill he suggested to the General Assembly has passed and that Electoral Board terms will now reset on December 31, to ensure that incoming new Board members across the state will have time to acclimate themselves before a possible primary election.

The Board also discussed Board Member responsibilities.

Mr. Khandelwal moved to adjourn the meeting, which was seconded by Ms. Carrington. The meeting was adjourned at 2:31 p.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael Khandelwal', with a long horizontal flourish extending to the right.

Michael Khandelwal, Secretary
August 20, 2020