

# Norfolk Electoral Board

---

## Minutes of the December 4, 2019 Meeting

### **Present:**

H. Michael Ziegenfuss (Chairman, participated via phone due to illness), Barbara Klear (Vice Chairwoman), Michael Khandelwal (Secretary), Stephanie Iles (Director of Elections & General Registrar)

The Norfolk Electoral Board was called to order at 3 p.m. by Mrs. Klear.

### **Approval of Minutes from the November 14, 2019 Electoral Board Meeting:**

Mrs. Klear moved to approve the minutes from the November 14, 2019 meeting. Mr. Khandelwal seconded the motion. The Board unanimously approved the minutes from the meeting.

### **Discussion of Upcoming Recount for the 83rd House District:**

Ms. Iles reported on the December 3 meeting with Judge Croshaw. The summonses are going out today for the six Officers of Election who were selected to serve as Recount Officials.

The recount is scheduled for Thursday, December 12 at 9:30 a.m. in Norfolk Circuit Courthouse #6A. The Board will meet in the Office of Elections at 9 a.m. and walk to the court together. Ms. Iles will lead the training of the Recount Officials, which will be followed by Logic & Accuracy Testing of the two scanners to be used in the Recount.

### **Such other business as may come before the Electoral Board:**

The Board discussed pay bonuses for the Norfolk Office of Elections Staff and the Director of Elections & General Registrar.

The Board discussed the Board Precinct Evaluation Forms to be used during the March 3, 2020 primary.

Ms. Iles informed The Board that she was renewing our VEBA memberships.

Mr. Khandelwal moved to adjourn the meeting, which was seconded by Mrs. Klear. The meeting was adjourned at 4:12 p.m. by unanimous vote of the Board.

Respectfully submitted,



Michael Khandelwal, Secretary